# POLICY AND PROCEDURES FOR BUYING AND SELLING PURE REGISTERED SHARES IN PERNOD RICARD

#### I. BUYING

#### 1) THE ORDERING CUSTOMER IS NOT A SHAREHOLDER

- a) Receiving buying instructions
  - PERNOD RICARD provides potential shareholders with the following number: + 33 (0)2 51 85 67 89. Calls made to these numbers are recorded.
  - Once a call is made, the potential shareholder is sent the following by mail:
    - the Pure Registered Trading Account Agreement, which is mandatory for a new shareholder
    - the printed buy order
  - \_Online at : www.sharinbox.societegenerale.com / How to become shareholder
  - \_After filling out, dating, and signing them, the potential investor returns the documents to SOCIETE GENERALE, along with a cash transfer or a cheque made out in euros for 50% of the order amount.
  - Instructions will be sent to the market as soon as the information is verified and funds received.
- b) Paying for transactions
  - Once the order is completed, a registered account transaction notice is sent to the shareholder, stating the amount still payable.
  - \_ The shareholder must then pay the balance due as soon as he receives the stock exchange transaction notice.

#### 2) THE ORDERING CUSTOMER IS ALREADY A SHAREHOLDER

- a) Receiving buying instructions
  - \_ By fax: + 33 (0)2 51 85 53 42
  - Or phone: + 33 (0)2 51 85 67 89, or online at:
  - www.sharinbox.societegenerale.com (Secure access with personal access code and password) \*
  - \_ Shareholders must have a provision of pure registered shares worth 50% of the order's value.
- b) Paying for transactions
  - Once the order is completed, a registered account transaction notice is sent to the shareholder, stating the amount still payable.
  - \_ The shareholder must then pay for the purchase (inclusive of tax) once he has received the transaction notice.

\*Orders placed by phone or online are only authorised once the order placement contract has been received by phone or on line, duly signed and accepted by the bearer



**Securities Services** 

## II. SELLING

- a) Receiving selling instructions
  - \_ By fax: + 33 (0)2 51 85 53 42
  - Or phone: + 33 (0)2 51 85 67 89, or Internet at: <a href="https://www.sharinbox.societegenerale.com">www.sharinbox.societegenerale.com</a> (Secure access with personal access code and password) \*
  - These instructions will be sent to the market provided the shareholder has sufficient provisions in his pure registered account.
- b) Paying for transactions
  - Payment is made bank transfer the day after the selling date on Euronext Paris.
  - \_ Societe Generale sends the shareholder a registered account transaction notice and a payment notice.

\*Orders placed by phone or online are only authorised once the order placement contract has been received by phone or on line, duly signed and accepted by the bearer.

## III. TABLE OF NYSE EURONEXT CLOSING DATES FOR 2025\*

Special Days	Date
Easter Monday	Monday 1er April 2025
Workers days	Thursday 1er May 2025
Christmas	Thursday 25 December 2025
Day after Christmas	Friday 26 December 2025

## IV. STOCK EXCHANGE FEES

Stock exchange fees paid to Societe Generale, to complete buy or sell orders, are as follows:

- \_ 0.60% of the total amount for orders of less than EUR 75,000, with a EUR 14 minimum
- \_ 0.50% of the total amount for orders between EUR 75,000 and EUR 150,000
- 0.40% for orders of EUR 150,000 or more

## V. INFORMATION

For more information on this procedure, shareholders may contact:

SOCIETE GENERALE SGSS/SBO/CSS/BOC 32 rue du Champ de Tir CS 30812 44 308 NANTES CEDEX 3 + 33 (0)2 51 85 67 89 PERNOD RICARD Legal Department Board Secreteriat +33 (0)1.41.00.41.00

Communications Direction +33 (0)1.41.00.41.00

<sup>\*</sup>According to Euronext Calendar